

Manmeet Oberoi

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WORK EXPERIENCE

Clamor Literary and Art's Journal

Jan. 2025 – June 2026

Coordinator & Team Lead

Bothell, WA

- Worked as the administrative coordinator for Clamor, UW Bothell's student led literary and art's journal.
 - Managed 36 students across the 2025-2026 school year across 8 different teams.
 - Submittable, Design, Copyediting, Promotion/Events, Social Media, Journal Final Look and Anniversary.
 - Offered administrative and logistical support, including submitting funding requests, budget expenditures, event and food requests, submitting operations licenses, and maintaining a digital archive.
 - Fostered a collaborative environment between the journal editors and created a space where editors could develop real world skills such as event planning, design, marketing, social media, copyediting, etc.
 - Worked directly with promotion team, tackling journal distribution, promotion and event planning, including two arts workshops and the journals annual end of year launch party.
 - Distributed over 2000 journals across the 2025-2026 school year, including 100 journals at our launch party, with a record attendance of 192 UW Students, Faculty and other guests.
 - Offered students support and guidance based on prior experience as an editor, acting as a through-line between them and the course facilitator, alongside offering them opportunities to network with diverse programs and potential internships.
 - Kept students connected with UW faculty and other related parties.
- Former editor during Winter 2025 and Spring 2025 quarters.
 - Lead the Submittable Team. I worked with 6 students to curate submissions sent to the journal, reviewing, copyediting and formatting them for print and web. I also kept track of all submissions, including managing how pieces were assigned to editors for review and keeping in contact with our contributors on the status of their pieces.
 - Member of Social Media team. I helped manage an Instagram account, including tracking viewership counts and following trends to optimize post outreach.
 - Member of Website Team. I helped manage a WordPress site through configuring pages and posts, formatting and assigning templates, and archiving pages.

Global Media Lab

Apr. 2026 – June 2026

Lead Writer

Bothell, WA

- Worked as the lead writer for "A Name Has Power", a creative documentary about the life of artist and activist Nobuko Miyamoto.

EDUCATION

University of Washington

June 2026

Bachelor of Arts, Majoring in Culture, Literature and the Arts, minoring in Creative Writing

Bothell, WA

- Quarterly Dean's List: Autumn 2024 & 2025, Winter/Spring 2026. Annual Dean's List recipient; 3.91/4.0 GPA
- Four of my works have been published in Clamor, and I performed Open Mic Poetry at 3 events.

SKILLS

Team and Project Management | Leadership | Creative Writing | Scriptwriting | Event Planning | MS Office | Canva | Content Management (Submittable, WordPress) | Social Media (Instagram, X, Bluesky) | Computer Software and Hardware